



## LEVEL 1 INTERNATIONAL OPEN MEET

AT THE HENGROVE PARK LEISURE CENTRE

4<sup>TH</sup> – 6<sup>TH</sup> APRIL 2025

Held under Swim England Laws and Technical Rules of racing - **Licence Number: 1SW250327**

Licensed Level 1 for entry into local, regional, and national competitions

50m, 10 lane pool with anti-wave ropes and electronic timing

### Age as on 6th April 2025

Awards will be given in the following age groups:-

9-10yrs, 11yrs, 12yrs, 13yrs, 14yrs, 15yrs, 16yrs, 17& over

There will also be awards for top 3 female and open/male swimmers

All enquiries via our Open Meet Manager – email [cobmeetmanager@outlook.com](mailto:cobmeetmanager@outlook.com)

**Entries Close Midnight on Friday 14<sup>th</sup> March 2025**

**OFFICIALS SIGN UP - <https://www.swim-meet.com/Availability/?m=3905>**

*In Partnership with*



# Programme of Events

Friday 4<sup>th</sup> April 2025

Session 1			
Event 1	Mixed	11 and over	1500m Freestyle
Event 2	Mixed	11 and over	800m Freestyle

Saturday 5<sup>TH</sup> April 2025

Session 2			
Event 3	Female	10 and over	400m Freestyle
Event 4	Open	11 and over	400m Individual Medley
Event 5	Female	9 and over	50m Butterfly
Event 6	Open	9 and over	50m Breaststroke
Session 3			
Event 7	Open	9 and over	200m Backstroke
Event 8	Female	9 and over	100m Backstroke
Event 9	Open	9 and over	100m Butterfly
Event 10	Female	9 and over	200m Breaststroke
Event 11	Open	9 and over	200m Freestyle
Session 4			
Event 12	Female	9 and over	200m Individual Medley
Event 13	Open	9 and over	200m Butterfly
Event 14	Female	9 and over	100m Breaststroke
Event 15	Open	9 and over	50m Backstroke
Event 16	Female	9 and over	100m Freestyle
Event 17	Open	9 and over	50m Free

Sunday 6<sup>th</sup> April 2025

Session 5			
Event 18	Open	10 and over	400m Freestyle
Event 19	Female	11 and over	400m Individual Medley
Event 20	Open	9 and over	50m Butterfly
Event 21	Female	9 and over	50m Breaststroke
Session 6			
Event 22	Female	9 and over	200m Backstroke
Event 23	Open	9 and over	100m Backstroke
Event 24	Female	9 and over	100m Butterfly
Event 25	Open	9 and over	200m Breaststroke
Event 26	Female	9 and over	200m Freestyle
Session 7			
Event 27	Open	9 and over	200m Individual Medley
Event 28	Female	9 and over	200m Butterfly
Event 29	Open	9 and over	100m Breaststroke
Event 30	Female	9 and over	50m Backstroke
Event 31	Open	9 and over	100m Freestyle
Event 32	Female	9 and over	50m Free

## City of Bristol Level 1 International Open Meet – MINIMUM QUALIFICATION TIMES

Qualifying Times (QT) are Long Course (LC). Please use your faster time from either converted Short Course or Long Course.

Open/Male								Events	Female							
9-10	11	12	13	14	15	16	17/Ov		9-10	11	12	13	14	15	16	17/Ov
41.00	37.00	35.00	33.00	31.00	30.00	29.00	29.00	50m Freestyle	40.00	38.00	36.00	34.00	33.00	33.00	32.00	32.00
1.28.00	1.22.00	1.17.00	1.12.00	1.08.00	1.05.00	1.04.00	1.04.00	100m Freestyle	1.29.00	1.22.00	1.17.00	1.14.00	1.12.00	1.11.00	1.10.00	1.10.00
3.10.00	2.59.00	2.49.00	2.38.00	2.29.00	2.23.00	2.18.00	2.18.00	200m Freestyle	3.09.00	2.58.00	2.47.00	2.40.00	2.36.00	2.34.00	2.33.00	2.33.00
6.26.00	5.56.00	5.38.00	5.21.00	5.07.00	4.57.00	4.49.00	4.49.00	400m Freestyle	6.27.00	5.56.00	5.38.00	5.26.00	5.18.00	5.12.00	5.09.00	5.09.00
	12.45.00	12.01.00	11.05.00	10.30.00	10.00.00	10.00.00	9.30.00	800m Freestyle		12.45.00	12.01.00	11.27.00	11.07.00	10.56.00	10.47.00	10.17.00
	24.00.00	22.30.00	21.30.00	20.15.00	19.30.00	18.55.00	18.20.00	1500m Freestyle		24.00.00	22.30.00	21.30.00	21.00.00	20.30.00	20.30.00	20.00.00
47.00	43.00	41.00	38.00	36.00	35.00	34.00	34.00	50m Backstroke	47.00	43.00	41.00	39.00	38.00	37.00	36.00	36.00
1.41.00	1.33.00	1.27.00	1.24.00	1.19.00	1.14.00	1.12.00	1.12.00	100m Backstroke	1.40.00	1.32.00	1.26.00	1.22.00	1.21.00	1.20.00	1.19.00	1.19.00
3.31.00	3.18.00	3.07.00	2.54.00	2.47.00	2.41.00	2.38.00	2.38.00	200m Backstroke	3.32.00	3.16.00	3.05.00	2.58.00	2.55.00	2.53.00	2.51.00	2.51.00
54.00	49.00	46.00	43.00	42.00	41.00	40.00	40.00	50m Breaststroke	53.00	49.00	46.00	44.00	43.00	42.00	41.00	41.00
1.59.00	1.51.00	1.43.00	1.35.00	1.30.00	1.24.00	1.22.00	1.22.00	100m Breaststroke	1.54.00	1.45.00	1.38.00	1.35.00	1.32.00	1.31.00	1.30.00	1.30.00
4.13.00	3.52.00	3.41.00	3.31.00	3.20.00	3.10.00	3.05.00	3.05.00	200m Breaststroke	4.03.00	3.45.00	3.31.00	3.25.00	3.20.00	3.17.00	3.15.00	3.15.00
45.00	42.00	39.00	37.00	35.00	34.00	33.00	33.00	50m Butterfly	45.00	42.00	40.00	38.00	36.00	35.00	34.00	34.00
1.43.00	1.37.00	1.30.00	1.24.00	1.19.00	1.14.00	1.12.00	1.12.00	100m Butterfly	1.40.00	1.35.00	1.29.00	1.24.00	1.22.00	1.21.00	1.20.00	1.20.00
3.57.00	3.41.00	3.25.00	3.10.00	2.54.00	2.43.00	2.39.00	2.39.00	200m Butterfly	3.41.00	3.37.00	3.25.00	3.10.00	3.04.00	3.01.00	2.59.00	2.59.00
3.47.00	3.20.00	3.10.00	2.59.00	2.49.00	2.43.00	2.38.00	2.38.00	200m Ind. Med.	3.36.00	3.20.00	3.10.00	3.01.00	2.57.00	2.55.00	2.54.00	2.54.00
	7.42.00	7.06.00	6.40.00	6.17.00	5.55.00	5.39.00	5.30.00	400m Ind. Med.		7.03.00	6.37.00	6.20.00	6.08.00	6.01.00	5.55.00	5.55.00

## **CONDITIONS**

To be held at Hengrove Leisure Park, The Boulevard, Hengrove Park,  
Bristol, United Kingdom, BS14 0JZ

**Licence - 1SW250327**

### **General Conditions**

1. This competition is held under Swim England Laws and Regulations and Swim England (SE) Technical Rules of Racing and has been licenced as Level 1 by Swim England.
2. All competitors must be members of an affiliated club, eligible to compete and registered in accordance with British Swimming laws and technical rules and may enter in the name of one club only.
3. For the purpose of this meet, Coaches and Team Managers will be responsible for the conduct and safety of their swimmers. It is therefore expected that Team Managers will remain in the seating areas and/or with their swimmers at all times. Swim England Team Manager, Coach and Chaperone Policy must be adhered to.
4. Attention should be given to the Swim England Team Manager, Coach and Chaperone Policy effective from 1<sup>st</sup> September 2023.
5. The Promoter of this event will adhere strictly to the Health and Safety Laws. It should be noted that no-one will be permitted into the changing rooms, poolside, or swimming/spectator seating area until the Promoters and/or Meet Referee are satisfied that these Health and Safety Rules have been met in full. Access to poolside and swimmers' area will at all times be limited to swimmers, coaches in possession of a valid coach's pass, meet officials, and other personnel necessary for the safe running of the meet.
6. The pool is 50m and at a depth of 2m throughout. The meet will be swum Long Course. Anti-wave devices will be in place and electronic timing/placing will be used.

### **Entries**

7. All team entries are required to be submitted electronically using the Hy-Tek Team Manager software, or TM Lite software and must be accompanied by the Club Summary Form.
8. Individual swimmer entries ONLY are allowed in paper format using the official meet entry form enclosed.
9. Minimum qualifying times apply and can be found in the attached table.
10. All entries must have times that currently show on British Swimming rankings. These may be Long Course (LC) or Short Course (SC) converted, whichever is fastest. It is the responsibility of all swimmers/parents and coaches to enter correct times as a random check will be done on the rankings database to check validity.
11. The age groups are - 9-10yrs, 11yrs, 12yrs, 13yrs, 14yrs, 15yrs, 16yrs and 17& over. Age on 6<sup>th</sup> April 2025.
12. The following age restrictions apply to some events:
  - 800m Freestyle, 1500 Freestyle and 400IM are only open to swimmers aged 11 years and over
13. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.
14. Swimmers with a para swim classification must indicate this on their entry form or covering email along with classification and relevant exceptions.
15. A secondary strobe light will be available to aid hearing impaired / deaf swimmers who require an assisted start. To assist with event planning, please make any requirement for this equipment clear in your covering email when submitting entries and/or via email to the meet organiser ahead of the first day of the meet.

16. The Promoter will limit the number of entries should events be oversubscribed. Should it be necessary to do so, subject to a minimum of three swimmers being retained in each age group where entries permit, the Promoter shall remove equal numbers of the slowest swimmers from each age group until the meet fits within the permitted time/restrictions. The Promoter reserves the right to reject any entry where payment has not been made in line with these conditions.

17. As soon as possible after the closing date, confirmed entries will be emailed to clubs/swimmers. Please ensure you check this for accuracy and notify us of any errors as soon as possible.

18. Entries must be received by midnight on **Friday 14<sup>th</sup> March 2025**.

### **Payment**

19. Cost for entry is £9.00 per event. Except 800m Free & 1500 Free which are £15 per event.

20. Coach/Team Manager passes for the whole or part of the meet will be £15.00 per person.

21. Payments to be made for accepted entries as soon as entries are confirmed by the Promoter in any case no later than Thursday 27<sup>th</sup> March.

**BACs payment : Sort Code: 30-99-09 : Account number: 41640468 :**

**Please reference CoB L1 – Club Name or coherent abbreviation**

22. No refunds for entries will be given after the entries have been processed and accepted, except in the case of medical withdrawals notified before the meet commences and with the production of a doctor's or medical certificate confirming the athlete is unfit to compete. Refunds in these circumstances will be processed post meet once the appropriate certification has been received by the meet promoter. It is the responsibility of the entrant to then provide a summary of events entered by the withdrawing athlete along with a bank account name, Account number and sort code into which the refund is to be made.

### **Timing and Races**

23. Electronic placing and timing will be used. The operation of the electronic timing will be in accordance with Rule SW 13. Please note that the scoreboard is only an indication of placing/times, and the results will be at the referee's discretion.

24. All events will be swum by category with combined age groups seeded on entry times except for Long Distance (LD) events will be swum as mixed gender, combined age groups and seeded on entry times.

25. Sign In is required for both Long Distance Events. For event 1, the 1500m freestyle this must be before the start of the warm up. Sign In cut off time for event 2, the 800m freestyle will be provided with confirmed timings for the weekend.

26. All swimmers must report to the Competition Stewards/heat marshals when instructed to do so. If in doubt, except for LD events, this should be at least 6 heats before their race. Any competitor not reporting on time may be excluded.

27. The meet will operate over the top starts.

28. All swimmers must be able to execute a competitive racing dive as laid down by Swim England or they should start in the water. It is the swimmer's or their representative's responsibility to inform a meet official of any reason why they cannot conform to SE technical rules; this should be done before the event in which they are taking part commences. No swimmer should topple into the water in the event of a false or faulty start, a proper shallow dive must be performed.

## **Medals and Results**

29. Awards made to the top 3 swimmers for each of the categories in the age groups, 9-10, 11, 12, 13, 14, 15, 16 and 17+.
30. Special awards will be presented to the Top 3 Female and Open/Male swimmers based on points gained across the weekend.
31. All events will be Heat Declared Winners (HDW)
32. All results will be posted on the City of Bristol website and emailed to entrants after the competition.

## **Swimmers Officials**

33. Clubs are requested to supply a qualified Official for every 10 swimmers entered into the competition for the Saturday and Sunday sessions and one qualified Official for every 3 swimmers for the Friday (distance) session. In the event of an insufficient number of Officials being available for any session, the promoter reserves the right to curtail or otherwise cancel that session.
34. Participating officials will be provided with refreshments. For those completing 2 consecutive sessions, free parking at the council run carpark across the street from Hengrove Leisure Centre will also be provided, provided accurate vehicle details are provided to the meet organiser. The Organisers can offer an allowance to each travelling official for the event. Details of which can be obtained from The Promoter.

Officials Sign Up Link: <https://www.swim-meet.com/Availability/?m=3905>

## **Data Protection**

35. The Promoter uses a computer, standard and meet management software to manage entries and results. By submitting and accepting entries to the Meet consent is hereby given, as required by the Data Protection Bill 2018 (GDPR), to the holding of personal information on computer. Certain personal data handled such as name, age, club, recorded and entered times may be made public during or after the meet. All Personal Data will be retained in a confidential manner and access to such data will be restricted by the Meet Promoter and limited to only those operating the Meet Software in order run the event and to process results.

## **Photography**

36. Anyone wishing to use a device capable of photography or video recording must take note of the information posters within the building. The full Guidance on Photography can be found in Wavepower 2020-2023, which is available on the Swim England website <http://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/>
37. We are investigating the live streaming of for this and future events and will follow the full Swim England Guidance on Photography which can be found in Wavepower the Child Safeguarding Policy and Procedures. In the instances where the event is being live streamed, it is not possible to provide the option to refuse consent to filming and if there are any concerns, please speak to the promoter.
38. We are hoping to have a photographer for this event. This will be managed in line with Wavepower Child Safeguarding Policy and Procedures. Should this go ahead, we will inform clubs and individuals via the contract provided with entries requesting identification, prior to the event, of specific swimmer is to be excluded.

## **Other**

39. During the meet, rules may be amended by the Meet Referee where necessary to cover events out of our control and to ensure the meet runs smoothly.

40. Coach/Team Manager passes for the whole or part of the meet will be £15.00 per person, to include a programme. Passes are restricted to a maximum of 6 per club. It is the responsibility of the attending clubs to ensure that all Coaches/Team Managers/Chaperones are compliant with the Swim England Team Manager, Coach and Chaperone Policy.

41. The Promoter reserves the right to exclude any swimmer or coach from the meet who displays inappropriate language or behaviour.

42. The Promoter does not accept any responsibility for Hy-Tek files that contain incorrect data and will not make any changes to times or events entered for swimmers in error after the closing date. Please be aware that any swimmer's details entered incomplete or incorrectly on the Hy-Tek file will prevent their times being updated by rankings

43. City Of Bristol Aquatics are not responsible for any swimmers from other clubs. All clubs are expected to follow the SE Wave Power guidelines on coaches/chaperones to swimmer's ratio.

44. The Promoter, City of Bristol Aquatic or Parkwood Leisure do not accept any liability in the event it is necessary to cancel the meet due to circumstances beyond their control. Neither the promoter nor Parkwood Community Leisure accept any liability for any loss or damage to personal belongings.

# Payment Summary Form

Lvl 1 International Open Meet April 2025

<b>CLUB</b>	
<b>CONTACT ADDRESS</b>	
<b>TEL: NO:</b>	
<b>E-MAIL</b>	

Total Number of Swimmer Entries \_\_\_\_\_

Total Cost of Entries @ £9.00 each \_\_\_\_\_

Total Cost of Entries @ £15.00 each \_\_\_\_\_

Total Cost of Coaches Passes @ £15.00 each \_\_\_\_\_

Total Payment \_\_\_\_\_

Payable to be made to 'City of Bristol Swimming Club' via bank transfer to:

- Sort Code: 30-99-09
- Account number: 41640468
- Please reference CoBL1 – Club Name or Swimmer Name if Individual entry.

**Please e-mail completed summary form, Hy-Tek files and details of any para swimmers to [cobmeetmanager@outlook.com](mailto:cobmeetmanager@outlook.com)**

**In partnership with**





# Individual Manual Entry Form

## April Lvl 1 International Open Meet 2025

Manual entry forms will only be accepted for individual entries. Clubs and small groups must submit using hy-tec or hy-tec lite. Para entries may be submitted via hy-tec instead or this form, however where hy-tec is used, please highlight the name of the para swimmer and provide classifications and any acceptance codes in the covering email.

<b>Club</b>				
<b>Surname</b>		<b>First Name</b>		<b>Preferred Name</b>
<b>Date of Birth</b>		<b>Age on 6<sup>th</sup> April25</b>		<b>Open/Female</b>
<b>Email Address</b>				
<b>Membership Number</b>		<b>Para Swimmer</b>		<b>Para Classifications</b>
<b>Event</b>	<b>Tick</b>		<b>Entry Time</b>	
50m Freestyle				
100m Freestyle				
200m Freestyle				
400m Freestyle				
800 Freestyle				
1500 Freestyle				
50m Backstroke				
100m Backstroke				
200m Backstroke				
50m Breaststroke				
100m Breaststroke				
200m Breaststroke				
50m Butterfly				
100m Butterfly				
200m Butterfly				
100 Individual Medley				
200 Individual Medley				
400 Individual Medley				

	Entries at £9.00	Entries at £15.00	Poolside Pass at £15.00	Total
Number				
Cost				

BACS Payment to:-  
Sort Code 30-99-09 Account No 41640468 Ref Surname Apr lvl1

I DECLARE THAT THE ABOVE DETAILS ARE CORRECT & THAT I UNDERSTAND & ACCEPT THE MEET CONDITIONS  
 Signature of Competitor .....  
 Signature of Parent\*(if under 18).....

In partnership with

